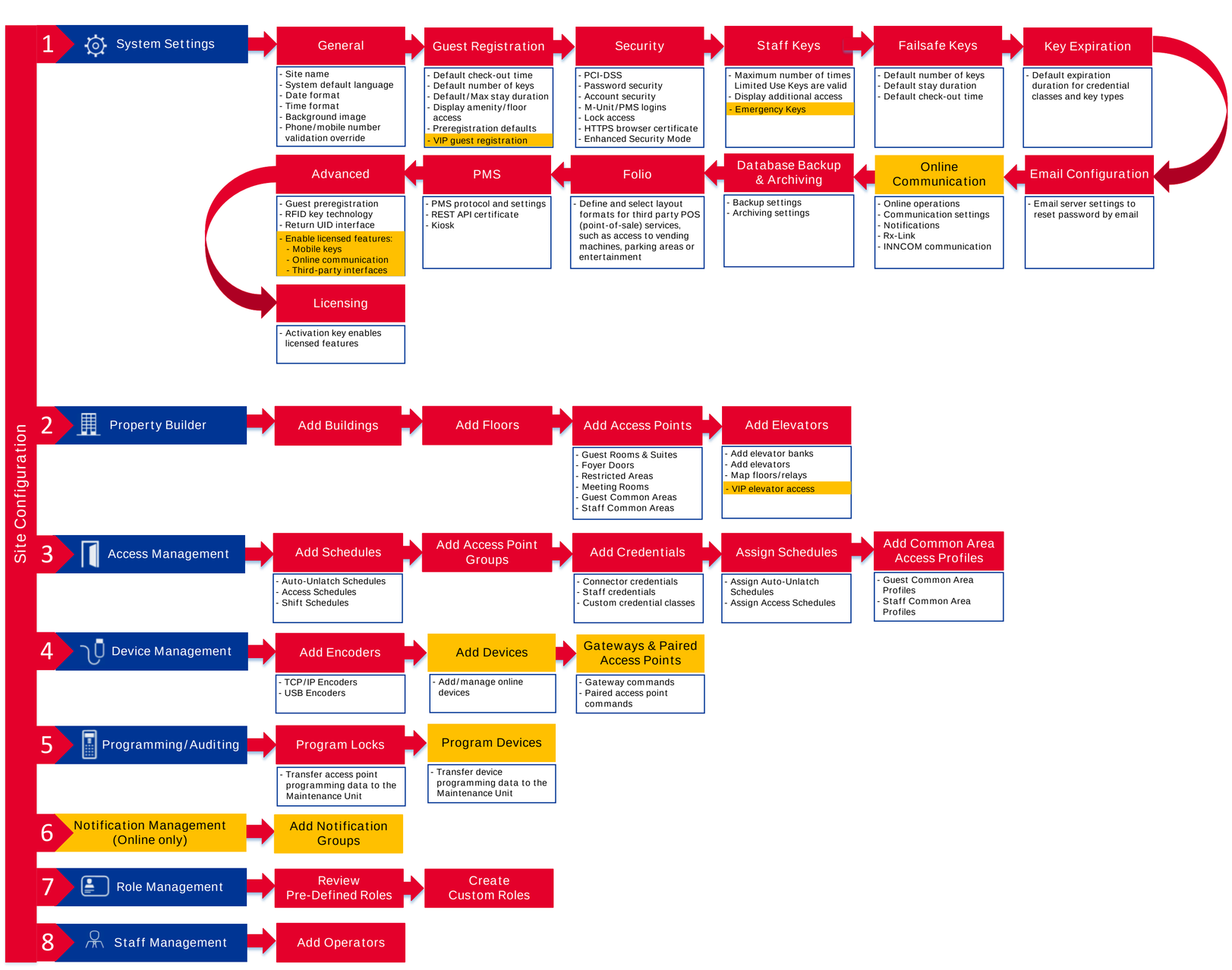
Site Configuration
1 System Settings
General
- Site name
- System default language
- Date format
- Time format
- Background image
- Phone/mobile number validation override
Guest Registration
- Default check-out time
- Default number of keys
- Default/Max stay duration
- Display amenity/floor access
- Preregistration defaults
- VIP guest registration
Security
- PCI-DSS
- Password security
- Account security
- M-Unit/PMS logins
- Lock access
- HTTPS browser certificate
- Enhanced Security Mode
Staff Keys
- Maximum number of times Limited Use Keys are valid
- Display additional access
- Emergency Keys
Failsafe Keys
- Default number of keys
- Default stay duration
- Default check-out time
Key Expiration
- Default expiration duration for credential classes and key types
Email Configuration
- Email server settings to reset password by email
Online Communication
- Online operations
- Communication settings
- Notifications
- Rx-Link
- INNCOM communication
Database Backup & Archiving
- Backup settings
- Archiving settings
Folio
- Define and select layout formats for third party POS (point-of-sale) services, such as access to vending machines, parking areas or entertainment
PMS
- PMS protocol and settings
- REST API certificate
- Kiosk
Advanced
- Guest preregistration
- RFID key technology
- Return UID interface
- Enable licensed features:
- Mobile keys
- Online communication
- Third-party interfaces
Licensing
- Activation key enables licensed features
2 Property Builder
Add Buildings
Add Floors
Add Access Points
- Guest Rooms & Suites
- Foyer Doors
- Restricted Areas
- Meeting Rooms
- Guest Common Areas
- Staff Common Areas
Add Elevators
- Add elevator banks
- Add elevators
- Map floors/relays
- VIP elevator access
3 Access Management
Add Schedules
- Auto-Unlatch Schedules
- Access Schedules
- Shift Schedules
Add Access Point Groups
Add Credentials
- Connector credentials
- Staff credentials
- Custom credential classes
Assign Schedules
- Assign Auto-Unlatch Schedules
- Assign Access Schedules
Add Common Area Access Profiles
- Guest Common Area Profiles
- Staff Common Area Profiles
4 Device Management
Add Encoders
- TCP/IP Encoders
- USB Encoders
Add Devices
- Add/manage online devices
Gateways & Paired Access Points
- Gateway commands
- Paired access point commands
5 Programming/Auditing
Program Locks
- Transfer access point programming data to the Maintenance Unit
Program Devices
- Transfer device programming data to the Maintenance Unit
6 Notification Management (Online only)
Add Notification Groups
7 Role Management
Review Pre-Defined Roles
Create Custom Roles
8 Staff Management
Add Operators